



## Standard Operating Procedures for Young Leaders Conference 2024

- In case you are sensitive to any other allergies such as asthma or have any other medical conditions, we recommend you bring your medicines along with your doctor's prescription and inform us beforehand.
- There will be medical help desks available to cater the concerns of participants.
- COVID vaccination is a must.
- Sharing of any training material i.e. writing pad, pen, agenda, and checklist will be strictly prohibited.
- If you are found to be an alumnus/alumna of the conference, your seat will be revoked immediately and no refunds will be made.
- If you decide to leave/quit the conference, no refunds will be made. In case of any given sponsorship, you will be required to pay that amount before leaving the conference.
- Young Leaders Conference is a public gathering which is vastly covered through photography and videography and media coverage. I hereby, as well understand that during my participation at the conference, pictures and videos displaying my participation could be utilized for marketing and awareness purposes by SoL.
- If you are found using any intoxicant, or harmful substance, you will be immediately terminated from the conference with no refunds shall proceed. Given the high magnitude of the collapse, a complaint report is to be lodged.
- YLC is a 6 day residential conference; you cannot go out until the conference ends. If you are found to be roaming outside venue premises then strict action will be taken.
- Participant is to pay for any extra service utilized at the hotel e.g. laundry, telephone, room service etc.
- YLC is a rigorous program; designed to stretch participant's capacity and build endurance.
- Program will continue till late hours in the night and will start early in the morning. Participants will be expected to be punctual and attend all sessions.
- Meal timings will be followed as per program.
- Two T-shirts are provided to each participant. T-shirts provided by the conference organizers are expected to be worn at all times.
- Girls and boys are allocated separate rooms in the venue. Strict adherence to this separation to be maintained at all times.



- Rooms will be allocated to participants by the management team.
- Participants can only leave the conference venue in case of emergency and with prior consent of the Parent/Guardian and Management team.
- Visit by parents/guardians in the lobby/designated area is permitted only during off-times, which will be advised at the conference.
- The Management Team will not be responsible for damaged or lost property of participants. Act of theft by any participant will result in his/her expulsion and notification to parent/guardian.
- Respect for fellow participants, facilitators, speakers, other hotel guests and staff is expected.



## Young Leaders Conference 2024 Indemnity Form

I want to attend the Young Leaders Conference out of my own free will. In case of an accident/illness/natural calamities/political unrest/health hazard, I will not hold the management of YLC responsible.

I agree to abide by the rules of the management, and if I don't follow them through then I am in full agreement to be expelled and sent home on an immediate basis.

If I am a sponsored participant, then I also share my agreement to fulfill my commitment with the sponsoring organization or if not then liable to payback the sponsored amount.

### Personal Details

Name in Full:

Address in Full:

Age:

Gender:

Phone No:

E-mail address if any:

Son/Daughter/Wife of:

Signature of Participant:

**NOTE: Any indemnity and/or declaration as prescribed by the paragraphs above have to also be countersigned by that person's parent or guardian whose full name and address shall be given:**

Signature of Parent/Guardian:

Name & Full Address:

(Mail us your acceptance in pdf on [ylc@sol.edu.pk](mailto:ylc@sol.edu.pk))